



## Board Meeting August 24, 2020

### 1.0 MEETING CALLED TO ORDER

6:57pm

### 2.0 QUORUM

Quorum attained for meeting.

Present: Denis Prevost, Melanie Patry, Pamela Patry, Joey Comtois, Christine Dubuc, Ron Dubuc, Brian Barbe, Ron Swayne, Bryna Patman

### 3.0 APPROVAL OF THE AGENDA

Motioned by Bryna Patman

Seconded by Pamela Patry

Agenda approved unanimously

### 4.0 DECLARATION OF ANY CONFLICTS OF INTEREST

No conflicts of interest declared

### 5.0 IN-CAMERA SESSION

N/A

### 6.0 APPROVAL OF PREVIOUS MEETINGS MINUTES

- *We will not do this at this meeting, we will start approving at the next meeting (Meeting 1 for the 2020-21 season)*

### 7.0 DIFFERED ITEMS

#### 7.1 By-laws

By-laws must be approved by the members at the AGM. Pam will forward the by-laws so we can review and accept them prior to presenting them to the members at the Annual General Meeting.

## **8.0 NEW BUSINESS**

### **Resignation of Denis Prevost/Election of New President**

Now that all repairs to the roof have been completed and the permit is closed with the City of Greater Sudbury, Denis Prevost resigned from both the Presidency and the Board of Directors of the Coniston Curling Club. The members thanked Denis for his devotion and hard work and recognized how much stronger he left the Club.

Denis departed the meeting following his resignation.

New president was elected by interim.

Ron Dubuc nominated Pamela Patry. Nomination was seconded by Ron Swayne. Pamela Patry was unanimously elected as interim President of the Coniston Curling Club.

### **Trillium Grant**

- All requirements for the Trillium Grant have been completed apart from the final report.
- Pam will follow up with them to see if we still need to host a public media event.

### **Financial Update**

- We received the Emergency Grant for the Government for 40K;
- 30K has to be repaid by December 31 2021 and if we repay it by that date the remaining 10K of the grant is forgivable and does not need to be repaid;
- We will keep the money in savings and only use in case of emergencies or real need, then we will have the funds to repay by the deadline.
- Joey provided the Board with a report of our updating financial position. We are currently in a healthy position, however, expecting additional costs due to return-to-play requirements.
- We will apply for the OTF Resilient Communities grant in December which could help cover some of the additional costs or offset a potential decrease in revenues.

### **Kitchen**

- Follow-up with Colonial Inn to see what the plan is for the kitchen for this season. Especially for morning draws for seniors, pensioners and club amicale.

### **Rentals**

- We will still be open for rentals for this season.

### **Maintenance Report**

- Ice Maker is not under warranty anymore
- Ron Dubuc will get a quote for repairs, worst case scenario we will get a new one
- Compressor needs a complete overhaul, will cost about \$6,600 – board gave Ron Swayne the go ahead to get that done
- Oil chiller needs replacing - \$3,000 quote. Board gave Ron Swayne the go ahead to get that done
- Dehumidifier needs looking at – Ron Swayne will call Simcoe to get a quote
- Cosmos will come in to replace the emergency exit doors

## 9.0 CONSENT ITEMS

### 9.1 Discussion surrounding the recommendations of the Return-to-Play sub-committee

Having received the return to play guidelines prior to the meeting, the Board reviewed areas of uncertainty or where additional information was received:

- Waiver and self-screener form must be signed by all players
  - League convenors will be in charge of their own leagues and ensuring players sign
  - Pensioners – George Paradis will be responsible
  - Club Amicale – Bob Emond would have to be responsible for them
- Locker Rooms – to ensure physical distancing
  - Members will be required to go directly downstairs upon arriving at the club
  - Men’s changeroom will become coed
  - Women’s lockerroom will remain open
  - Members will need to come dressed for the game but can leave belongings downstairs while curling
- Masks
  - Curl Sudbury and Idylwyld are mandating masks everywhere – including on ice
  - Public health – because physical distancing cannot necessarily be maintained at all times during curling they are recommending the following:
    - i. Everyone wears a mask OR
    - ii. Everyone wears a mask except the one person sweeping
  - NOCA policy tells us to refer to Public Health when it comes to masks
  - Public Health might always be mandating the use of masks across the city for all curling clubs
  - The Board votes unanimously to enforce that masks/face coverings be worn at all times at the club, with the exception of when you are sitting down at a table for drinks
  - Purchase masks with logo as fundraiser
  - Club will provide medical masks with a donation bin to help with costs
- If members identify that they have a medical condition that would prevent them from wearing a mask/face covering, no exceptions will be made
- We will hold a skips night for orientation to go over the return-to-play guidelines that would then be conveyed to the teams
- Cleaning
  - Health unit very emphatic about this importance
  - We need to evaluate if we need to hire a professional industrial cleaner as we will need cleaning to be done more than once a week
    - i. May need it done more than once a day, especially on high contact surfaces

- ii. Perhaps add this to the bartender tasks as part of the job description
    - Jug of water is not recommended – we will ask members to bring their water bottle filled
    - Plexiglass for the bar – to be determined, Brian will get us a quote
    - There will be a cart available for members to bring their empties, so bartenders do not need to walk around or touch open bottles
    - Cleaning materials will be available for members to wipe down their tables, chairs, etc. prior to sitting down for a drink
- Club equipment
  - Curl Canada recommends taking them away
  - Curl Sudbury putting them behind the bar and charging rental
  - Our responsibility to make sure they are clean
  - The Board has decided to keep a few brooms out and only take out majority when a rental is happening. We will not be charging a rental fee.
- One member per team must sign in the team every single game and must be able to contact all members of their team if required
- League logistics will be determined once registration is complete and we know our numbers
- Brian and Ron will get together to do a walkthrough regarding signage, Brian will help us get signs made
- We will be following the Curling Canada and NOCA recommended rules for return-to-play

Motion to accept return to play guidelines by Joey Comtois  
 Seconded by Brian Barbe  
 Board votes unanimously to approve return to play guidelines

**10.0 BOARD CALENDAR ITEMS**

**10.1 2020-21 season fees**

Item differed to the next meeting

**10.2 Bar pricing**

Item differed to the next meeting

**11.0 NEXT MEETING**

Next meeting scheduled for September 14<sup>th</sup> at 7pm.

**12.0 ADJOURNMENT OF MEETING**

Meeting adjourned at 9:30pm